

How to Join an NAEP E-list

Follow the steps below to subscribe to an NAEP E-List. If you have any issues, please contact the NAEP Office at office@naep.org or (206) 209-5286.

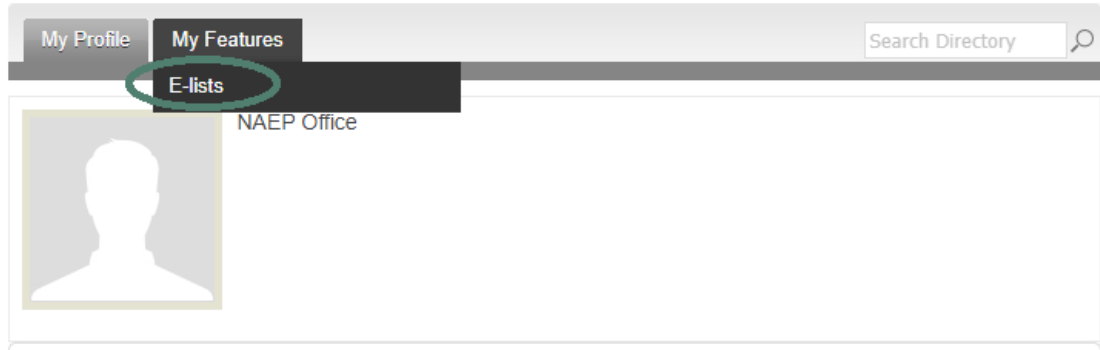
Step 1: Log into your [profile](#) and click the My Profile button.



Profile Portal



Step 2: On your profile, hover over My Features in the top menu bar. Mouse down and click on E-lists.



Step 3: This page displays any E-lists you are eligible to join. From this page you can subscribe to or unsubscribe from any of the lists.

- The *Subscribed* toggle adds or removes you to the e-list.
- The *Email Delivery* toggle turns on or off email delivery of all e-list messages. **The recommended setting is ON.** If you turn this off, you will have to login to your NAEP profile and click into each e-list to view new messages.
- Click on the E-list Name to view a summary of all messages that have been sent.

